

**TAZEWELL LUTHERAN SCHOOL ASSOCIATION
REGISTRATION FORM
GOOD SHEPHERD LUTHERAN SCHOOL**

Name of Student _____ Grade _____
(First) (M.I.) (Last)

Preschool Class (Circle One) 4year 5day 4year 3day 3year 5day 3year 2day

Address _____ City _____ Zip _____

Home Phone _____ Cell Phone _____ Date of Birth _____

Place of Birth (City/State) _____ Social Security # (optional) _____

Race _____ Date of Baptism _____ Church Affiliation/Religion _____

Family Doctor _____ Hospital _____

Allergies _____

Insurance _____ Public School District _____

Father's Name _____ Social Security # _____

Address (if different than student) _____ City _____

Zip _____ Father's Email (Print) _____

Place of Work _____ Work Phone # _____ Cell # _____

Mother's Name _____ Social Security # _____

Address (if different than student) _____ City _____

Zip _____ Mother's Email (Print) _____

Place of Work _____ Work Phone# _____ Cell# _____

Parents: Married _____ Separated _____ Divorced _____ Deceased _____

Stepfather's Name _____ Social Security # _____

Address _____ City _____ Zip _____

Place of Work _____ Work Phone# _____ Cell# _____

Stepmother's Name _____ Social Security # _____

Address _____ City _____ Zip _____

Place of Work _____ Work Phone # _____ Cell # _____

Please see back side

**Good Shepherd Lutheran School Consent Form
2017-18**

MEDICAL CONSENT

I, _____, parent or guardian of _____ do hereby give my permission and/or consent to the personnel of Good Shepherd Lutheran School to secure and authorize such emergency medical care and/or treatment as said child might require while under the supervisor of Good Shepherd Lutheran School personnel.

I also agree to pay the entire costs and fees contingent on any emergency medical care and/or treatment of my child as secured or authorized under this consent.
EVERY EFFORT WILL BE MADE TO NOTIFY PARENTS IMMEDIATELY IN CASE OF EMERGENCY.

Signature of Parent/Guardian _____ Date _____

ACTIVITIES RELEASE PERMISSION

I, _____, give my child, _____ permission to participate in all activities of Good Shepherd Lutheran School. Activities will be listed in the school's newsletter.

Signature of Parent/Guardian _____ Date _____

CONSENT FOR PHOTO RELEASE

I, _____, do hereby give my permission for my child _____ who is enrolled in Good Shepherd Lutheran School, to be photographed by the school. I also give permission for the school to use and publish these photos for educational purposes.

Signature of Parent/Guardian _____ Date _____

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CONSENT FOR INTERNET INFORMATION RELEASE

Good Shepherd Lutheran School has developed a web site and is now on line on the Internet. Photos of students involved in classroom and school sponsored activities may be used as part of the web site. Only first names will be used to identify individuals.

I, _____, parent/guardian of _____
give my permission to have my child's photograph and first name used as part of the Good Shepherd web site.

Signature of Parent/Guardian _____ Date _____

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CONSENT FOR CONTACT INFORMATION RELEASE

Good Shepherd Lutheran School's PTL committee distributes a School Directory every year. In this book is the name, address and phone numbers for all parents, students and staff.

I, _____, parent/guardian of _____
give my permission to have my families contact information to be placed in the PTL's Directory.

Signature of Parent/Guardian _____ Date _____

GOOD SHEPHERD LUTHERAN SCHOOL

SOCIAL MEDIA POLICY

We are a society that relies on our cell phones, the Internet, and a need to be in constant contact with our family and friends. Our students are no different. More and more of our students have cell phones and belong to one or more social media websites. It is our hope that our GSLS family is using these avenues of communication in positive ways.

Because of these communication tools, a major issue across our country that our schools are dealing with is Cyber Bullying. It is defined as a student using the Internet, cell phone, or other technology to harass, embarrass, or threaten another student. We pray that this and other inappropriate texts/posts don't happen at Good Shepherd. But we want to let families and students know that we will address these incidents if they occur.

"Let the words of my mouth (my text messages, Facebook posts, etc.) and the meditation of my heart be acceptable in your sight, O Lord, my Rock and my Redeemer." Psalm 19:14

The portion in the parentheses is obviously not in the Bible. However, it is a reminder that what we say or do should always be in keeping with how God wants His children to treat one another. We are responsible for our words and actions no matter where we are even if we type those words instead of saying them aloud for people to hear.

The following guidelines apply to our Good Shepherd Family and share how we will handle situations that are not acceptable in His sight.

CELL PHONES

- Cell phones will not be used during the school day which is considered from 8:15 a.m. – 3:30 p.m..
- If a teacher or supervising adult sees a student using their cell phone, they will take it, and it will be kept in the school office.
- Confiscated cell phones will be returned only to parents.

SOCIAL MEDIA

- Facebook and other social media sites are not to be accessed by students at anytime using any computer in the school building.
- Always keep in mind that you are representing yourself, your family, your school, and most importantly your Lord when you are posting messages online.
- No inappropriate comments should be made about teachers, adult supervisors, parents, or other students of Good Shepherd. You will be held accountable for your texts/posts.

INAPPROPRIATE TEXTS/POSTS

- Inappropriate texts/posts are determined the same way we treat the words that come out of our mouths. There are three simple questions – Is it True? Is it Necessary? Is it Kind? If you cannot say yes to all three, you've done something wrong.
- Texts/Posts referring to a teacher, adult supervisor, parent, or student in our GSLS family that are deemed inappropriate need to be shared with the principal.
- The principal will only address instances where there is documented proof of the text/post. It is simple: save it and show him. He will not handle situations where there is no evidence of such text/post.
- No matter when an inappropriate text/post is written about someone in our GSLS family, the principal has the right to get involved and give consequences when necessary.

A NOTE FOR PARENTS

Be alert! Know what is going on in your child's life. Even if they cry and scream, students don't have a right to privacy when it comes to the parent/child relationship. You should know their Facebook password so that you can monitor their account. Grab their cell phone once in awhile and check to see if you approve of their text messages. Cell phones and Facebook are a license to sin. It is incredibly easy to text or post something you know you would never say to someone face to face. For some students, this is a temptation that is extremely difficult to overcome. They are going to mess-up. But it is our job as parents to use those incidents as teachable moments to talk about what it means to be *forgiven by Christ*, to be *forgiving*, and to *live for Christ* in what we do and say.

Date: _____

Student Signature _____

Parent Signature _____

COVENANT RELATIONSHIP - 2017- 2018

Good Shepherd Lutheran School is a parochial school teaching the children under our care about Jesus Christ in order that they may trust Him as their personal Savior from sin and serve Him with gladness.

God's Word states in Psalm 127:1, "Unless the Lord builds the house, those who build it labor in vain." At Good Shepherd Lutheran School, teachers are assisting parents in the building of Christian homes. Ephesians 2:20 declares, "Jesus is the cornerstone in Whom the whole structure is joined together." Therefore, Christian homes and families are created by God and sustained through a solid reliance upon Jesus and the Word of God.

The responsibility for spiritual development in the child has been given to parents, for God's Word states in Proverbs 22:6, "Train up a child in the way he should go and when he is old he will not depart from it." Good Shepherd Lutheran School wants to assist you in this training; therefore we ask that you as parents read and agree to the following covenant.

1. It is important that parents and children attend worship services regularly at a Christian church. Those who have no church affiliation and who are not worshipping regularly elsewhere will be encouraged to worship at one of our three association churches: St. John's-Pekin; Trinity-Pekin; St. John's-Green Valley.
2. Parents are to be supportive of the staff of Good Shepherd Lutheran School. During school hours, teachers are responsible for students and must have parents' support in order to be effective. It is imperative that parents and staff strive to work together and not against each other.
3. Parents are to be supportive of the activities of the school. This may include helping with homework, attending parent-teacher meetings and open houses, etc., volunteering in the classroom, helping with building maintenance, assisting with the sports program, supporting fundraising activities, and being involved in other school related programs and activities.
4. We request that children participate in singing in the supportive churches on Sunday morning (usually about six times a year). Parents are strongly encouraged to support their children by joining them in worship.
5. We have read and agree to be governed by the policies and procedures as outlined in the student handbook.

As parents, we the undersigned by the grace of God, will strive to meet the requirements of the Covenant, to the glory of God. We realize that the neglect of these requirements on our part may result in our child(ren) not being permitted to attend Good Shepherd Lutheran School. We hereby agree to fulfill the obligations and pledge our support to the teaching staff and administration.

Date _____ Parent Signature _____

_____ I am interested in membership in one of the Missouri-Synod Lutheran churches in the Pekin area.

If you are a member of another church, please give us the name of that church and the name of your Pastor.

Church Name _____ Phone _____

Address _____ Pastor's Name _____

REQUEST FOR BUS TRANSPORTATION
2017-18 School Year

Kindergarten-8th grade

Students, who live within the Pekin School District #108 boundaries, are eligible for bus transportation. Once the City of Pekin sets the routes and sends us the information, we will communicate to you the approximate morning pickup time the week before school starts. Please complete the form below indicating whether your child/children will need bus transportation.

Child/Children's name(s):

Check One:

My child/children will need bus transportation.

My child/children will not need bus transportation.

Address for bus pick-up:

Home Address (if different then above) :

Parent signature: _____

INSURANCE WAIVER

Good Shepherd Lutheran School does not provide school insurance coverage for its students. Most families have coverage for their children through their own insurance provider. However, we do require that you sign a waiver indicating that your insurance company will provide coverage in the case of emergency. Please also provide the school with the name of the insurance company and a phone number if possible in case of an emergency situation.

_____ My insurance provider will provide coverage for my child(ren) in the event of an emergency.

Name of child(ren) _____

Name of Insurance Provider _____

Phone Number of Provider _____

Parent Phone Number _____

Parent's Signature _____ Date _____

**Good Shepherd Lutheran School
FINANCIAL COMMITMENT FORM 2017-18**

The Board of Directors of the Tazewell Lutheran School Association has established the following fees for Good Shepherd Lutheran School for the 2017-18 school year.

TUITION AND REGISTRATION FEES

Tuition K - 8			
No. of Children	Annual	10 Month	12 Month
1 st Child	\$4,680	\$468.00	\$390.00
2 Children	\$8,300	\$830.00	\$691.00
Family (3+)	\$9,360	\$936.00	\$780.00
Registration/Book Fee	\$260.00		
Chromebook Fee (6-8 Grade)	\$100.00		

Tuition Preschool	
Class	Monthly Amount
3yr 2 Day Half Day	\$150.00
4yr 3 Day Full Day	\$275.00
4yr 5 Day Full Day	\$390.00
Registration Fee	\$100.00

_____ Tuition is due on the 1st of each month and is considered delinquent by the 15th of the month. A late fee of \$20 is assessed if payment is not made by the 15th. I/We understand that if, after two months, there remains an unpaid tuition amount, that my/our child/children may be unable to continue attending GSLS.

_____ Registration fees are due at registration on August 1, 2017. I/We understand that if registration fees are not paid in full by the first day of school, that my/our child/children may be unable to continue attending GSLS.

LUNCH FEES (subject to change)

- Hot Lunch \$2.85/meal (includes milk)
- Ala cart Entrée \$1.80
- Extra Milk or milk with cold lunch \$ 0.55
- Adult Entrée \$3.00

_____ I/We have read and understand the payment policy explained on the Lunch Procedure Form. I/We am/are responsible for paying for my child/children's lunches. .

LATCHKEY FEES – Tazewell County Health Department

- (Rates per child and are subject to change)
- AM 6:30-9:00am \$8.00
 - PM 3:00-6:00pm \$9.00
 - Early Dismissal \$15.00

OTHER FEES

_____ I/We understand that there is a \$30 charge on all returned NSF checks.

_____ I/We understand that payments for Piano Lessons and any other extra-curricular activities will be paid in advance at the beginning of each month. If any amount is due at the end of the month, a statement will be generated with an immediate due date. Lessons will not be given if there is an outstanding balance.

**Good Shepherd Lutheran School
FINANCIAL COMMITMENT FORM 2017-18**

_____ I/We understand that a 2% **convenience fee** will be charged for all credit card payments. Good Shepherd now accepts all major US credit cards (Visa, MasterCard, American Express, Discover), Apple Pay and Android Pay.

_____ I/We, the undersigned, are individually and/or jointly responsible for my/our student(s) accounts with Good Shepherd Lutheran School and that my account may be turned over for collections if balances remain unpaid.

Student Name(s)

Parent(s) or Guarantor(s) Signature

Name - Printed Signature Date

Name - Printed Signature Date

Please sign this form to indicate that you understand these fees and pledge your commitment to pay those fees that are applicable to your child/children.

Computer and Internet Usage Agreement

I give permission for my child to use the Internet at Good Shepherd Lutheran School. I understand that:

1. Teachers will do their best to monitor the computer stations; however, ultimately my child is responsible for appropriate use of the Internet.
2. The Internet is a valuable source of useful information, and the vast majority of Internet sites are perfectly safe; however, the Internet does contain material of a controversial nature which is inappropriate for children.
3. Good Shepherd Lutheran School has no control over the Internet and assumes no responsibility for the content of any Internet resources.

Parent's Signature _____

In order to use the Internet at Good Shepherd Lutheran School, I agree to the following:

1. I will not use the Computer Lab, the Internet, or any Good Shepherd computer without permission from my instructor.
2. I will only search for sites or topics assigned by an instructor during class time.
3. Since unwanted web sites may appear during my searches, I will report anything that appears to be suspicious or inappropriate to my instructor immediately.
4. I will be a responsible digital citizen as described below
5. I will use the technology available in appropriate ways only and avoid and report all inappropriate as described below
6. I may not use the Internet without this signed permission form on file at the school. Each year, this form will be signed and turned in to the school office or the lab teacher by the first day of school.
7. I understand that abuse of the Internet, the Computer Lab, or any Good Shepherd computer or other technology by me will result in consequences as described below

I understand and accept these terms.

Date: _____

Student's Signature _____

Parent's Signature _____

license, and register all software or use available free and open source alternatives rather than pirating software. I will purchase my music and media and refrain from distributing these in a manner that violates their licenses.

Inappropriate Technology Use

Inappropriate technology use includes but is not limited to the following:

- Leaving computers unsupervised
- Using technology during time designated for another activity
- Using technology for an activity that is not included in the classroom instructions
- Using technology to distract others from learning
- Interfering with the normal functioning of devices, computer systems, or computer networks.
- Damaging or theft of devices, computer systems, or computer networks.
- Accessing, modifying, or deleting files/data that do not belong to you.
- Sending or publishing offensive or harassing messages and content.
- Accessing dangerous information that, if acted upon, could cause damage or danger to others.
- Misrepresenting yourself or others or forge electronic mail messages
- Giving your username or password to another user, or using the username or password of someone else to access any part of the system.
- Viewing, transmitting or downloading inappropriate and/or indecent materials.
- Using obscene language, harassing, insulting or bullying others, posting of private or personal information about another person, spamming of the school email system, violating any federal or state law, local regulation or school committee policy.
- Violating copyright laws and/or plagiarism.
- Intentionally wasting limited network or bandwidth resources.
- Destruction/vandalism of system software, applications, files or other network resources.

- Detention or Suspension
 - Inappropriate use that is destructive, aggressive, bullying, or illegal may result in detention or suspension

The consequences listed are not intended to be all inclusive. Teachers and administrators may assign other consequences that they believe to be more appropriate or effective for a specific situation.

Good Shepherd Technology Policy

The use of technology at Good Shepherd Lutheran School is intended to enhance the educational process, provide additional educational tools and resources, and improve student learning through additional methods of instruction. It is not intended to replace all methods of teacher interaction and support.

School owned technology

School technology (computers, ipads, mimio etc...) is used at the teacher's discretion during school hours. Use is monitored by the teachers in the classroom. All who use the technology are required to follow the internet usage policy.

What is a Chromebook?

A Chromebook is a personal computer that runs Chrome as an operating system. The device is made to connect quickly to the Internet and supports apps that are on the web, not ones that are downloaded to the device.

Chromebook usage

Students in grades 6-8 will use Chromebooks, purchased through the school, in a 1:1 learning environment. These devices will be paid for by the student/ family through a Chromebook fee that will be paid as part of registration. The amount will be $\frac{1}{3}$ the cost of the device per year for 3 years. Students who leave Good Shepherd before the end of this period will pay the remaining cost or return the device to the school in good working order. Those who have made full payment will take ownership of the device after leaving Good Shepherd. Upon graduation Good Shepherd will remove the device management software. In order to provide the best experience for students the device must be purchased through the school.

Chromebooks can be used in the building during instructional hours at the teacher's discretion. Devices should be used only in a classroom setting and inside the building. Devices should not be used at lunch or outside. Each student is responsible for all content on their account. Sharing a device does not remove the responsibility of the primary user of the device. Chromebooks should be taken home and charged overnight. Devices will be kept at the school during the summer and returned to the student for the following school year.

Any backgrounds, themes, or artwork on the Chromebook must be appropriate for school. Inappropriate content may result in disciplinary action. Sound should only be used when approved by the instructor. Students should have a personal set of headphones for use with their Chromebook.

Responsibilities

Parent/Guardian Responsibilities

- Purchasing the device through Good Shepherd
- Attending an informational meeting
- Signing the financial agreement

- Any use outside of the Good Shepherd Network is the sole responsibility of the parent
- Sign computer and internet usage agreement and help enforce away from school
- Replace or Repair lost or damaged device
- We strongly encourage parents to purchase a protective case

Student Responsibilities

- Appropriate use at school and home as defined in the internet usage agreement
- Sign Computer and Internet Usage agreement
- Attend informational meeting before receiving device
- Ensure device is charged and ready to use for each class
 - Failure may result in contact with parents and alternate arrangement for Chromebook use
- Prevent damage to device
- Promptly report any problems with the Chromebook to the teacher
- Do not remove or interfere with the serial number and identification tags
- Do not remove or change the physical structure of the Chromebook
- Do not attempt to install or run any operating system other than Chrome OS
- Do not attempt to install any programs other than the programs the school installs
- Keep the device clean and protect the screen from damage

School Responsibilities

- Provide informational meeting for parents and students
- Provide a secure network at school
- Provide content filtering on all devices connected to the school network
- Monitor use of device with 3rd party monitoring software
 - Students have no expectation of privacy with respect to any usage of a Chromebook. Good Shepherd has the right to, without prior notice or consent, log into, supervise, access, view, monitor, and record use of student Chromebooks at any time for any reason related to the operation of the school. By using a Chromebook, students agree to such access, monitoring, and recording of their use.
- Provide opportunities for students to use devices in class
- Provide technical support

Use of all other Technology

Students are discouraged from bringing cell phones, mp3 players, handheld video games, and other electronics to school. The school is not responsible for lost or damaged devices. Use of these devices is not allowed during school hours. Students may use e-readers for reading only during teacher approved times.

Parent Teacher Ease Instructions

To log in to your account you can go to www.teacherease.com or www.goodshepherdpekin.com and click on the link.

All Parents should have or will be receiving a welcome email with your login (this is your email address) and your password. The office does not have access to any parent's password but can reset if needed.

Once you have logged in to your account you will be at the Parent's Main screen. If you have multiple children enrolled at GSLS you will need to choose which account you want to look at. This is located to the right and should become a drop down once you click on the arrow.

To the left of the screen there will be different options to choose from.

Academics:

Class/Subject this is so you know and understand what class or courses your student is taking.

Assignments will let parents know what has been assigned to students.

Student Progress tells parents what grade(s) your student has as of that day or week.

Attendance allows all parents to keep track of their student's attendance.

Reports Cards parents can take a look at all report cards for the year.

Communicate:

Announcements will have all communications from the school and your student's teacher.

Send Email allows parents to email your student's teacher and other staff member (such as the office).

Email Logs will show what has been sent to and from your account.

Digital Locker shows special items placed on line for parents to look at or print off if need. For example; lunch menus and permission slips.

Miscellaneous:

Calendar will provide parents with what is going on at the school and in student's class rooms.

Behavior Logs is only used by Teachers and Parents. Parents can set up daily, weekly or monthly updates on student's behavior in class. This will need to be set up with the student's teacher.

Fee's to check out what is owed or how much money you have left on an account. There are several different accounts which are in alphabetical order. There is a drop down menu so parents can choose the account they wish to look at.

Donation is to be used when wishing to donate money to Teacher Ease. **The donation will not go to GSLS, we collect all of our donations at the school.**

Update Password/Profile use this link to change email addresses and passwords. This is where a parent would go to check and see what email address GSLS has on file.

LUNCH PROCEDURE

(Prices tentative for 2017-18 school year)

Hot Lunch Entrée Cost:	\$2.85
Extra Entrée	\$1.80
Extra Milk:	\$.55
Cold Lunch w/milk:	\$.55
Adult Entrée Cost:	\$3.00

To view the menu with entrée selections for the month, click on the school's digital locker and choose the monthly menu. You may also print this out. Menus for the new month should be posted by the last week of the prior month.

There are three entrée choices available each day. Every entrée includes a milk, a fresh fruit (apples, oranges, or bananas), and a fresh vegetable (baby carrots, cauliflower, or broccoli). Students will need to ask the cafeteria worker for the fresh fruit/vegetable when they are in line to pick up their entrée. Students may also order an extra entrée and/or additional milk when lunch orders are placed with the teachers each morning. Students who bring their lunch from home may also order milk in the morning.

ATTENTION PARENTS/GUARDIANS

Once your balance due EXCEEDS \$25.00; lunches MUST BE PAID for on a daily basis, or your child will need to bring a cold lunch until a payment is made on the account. Credit will NOT be extended past the \$25 limit. If child does not have a lunch and is over the \$25 limit, he/she will be given a Sun-butter and Jelly Sandwich. Payments may be made at the school office, or sent in a sealed envelope with the child's name on it and given to the teacher or turned into the office.

Please note: If your child is tardy, when he/she must check in at the office, to let the Secretary know if a Hot Lunch needs to be ordered. If your child is sent home sick or leaves for any reason, and a lunch was ordered, but not eaten, your account will not be charged.

If you need any assistance, please call the school office 347-2020.

Is Your Child Ready for School?

Requirements for the 1st Day

Preschool:

- Physical Exam
- Up- to- date Shot Records
- Copy of the child's Certified Birth Certificate

Kindergarten:

- Physical Exam
- Up-to-date Shot Records
- Eye Exam
- Dental Exam
- Copy of the child's Certified Birth Certificate

2nd Grade:

- Dental Exam

6th Grade:

- Physical Exam
- Up- to- date Shot Records
- Dental Exam

**All children in the above grades should have
these items turned in to office no later than the
FIRST DAY of SCHOOL!**